

# PROJECT MANAGEMENT - A ONE DAY WORKSHOP

This programme is a must for anyone who is responsible for managing and/or controlling projects; it will benefit individuals, teams and organisations. Delegates will gain skills in planning, monitoring and controlling projects so that the stated objectives can be achieved.

## Key Learning Points

Project Definition  
The Project Management Life Cycle  
Setting Project Objectives and Assessing Requirements  
Project Planning Tools and Techniques  
- from Gantt Charts to PERT  
Risk Management  
Management of Change  
Forming a Successful Project Team

This highly focused, fast-paced, but enjoyable workshop will use a balance of tutor input, discussion and case studies to gain the maximum information retention. Each of the Project Management techniques identified will be unpacked enabling you to; understand how they work; how you can apply them to you, and how they might assist those around you.

How would it be if before the start of your next project you were confident about the techniques of planning, assessment and control to apply to it?

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